



**AUTHORIZATION PAPER**

I, the undersigned, hereby authorized Ms/Mr:………………………..with the following information:

* Full name:
* Identity/passport number:
* Phone number:
* Email:

to act on my behalf in all possible manners to my Lotusmiles account, including:

[ ]  Request to change my profile information, including my password.

[ ]  Request to be provided my account activities

[ ]  Redeem my miles

[ ]  Claim my missing miles

[ ]  Buy/transferring my miles

This authorization is valid from:…………………………..to:……………………………………………

|  |  |
| --- | --- |
| **Required documents when authorizing:*** *Scan copy of Lotusmiles membership card*
* *Scan copy of member’s identity card/passport*
* *Scan copy of Authorized person’s identity card/passport*
* *In case the authorized person request the award at Vietnam Airlines branch offices, he/she is required to present the original copies of all documents above.*
 | [x]  I agree the [Privacy Policy](https://www.vietnamairlines.com/en/terms-and-conditions/privacy-policy) of Vietnam Airlines**Member’s signature***Date: / /* |

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*Note: Each member can assign to only 01 person in a certain period.*